

VETERINARY RECEPTIONIST

ESSEX JUNCTION, VT



The Essex Veterinary Center is looking for a student to work as a paid veterinary receptionist 20-30 hours per week. Must be cheerful and alert, tech savvy, familiarization with veterinary products and procedures a plus. Job requires answering telephones, entering computer data, greeting clients and pets, dealing with emergencies. This is not a nursing or nursing assistant's job.

Commitment of one year expected (though schedule may vary for school requirements).

Apply with brief cover letter, resume and references to, Dr. Elizabeth Miquel drelizabeth@me.com.

