

ANIMAL HEALTH/VETERINARY TECH.

TRUDEAU INSTITUTE – SARANAC LAKE, NY

Trudeau Institute in Saranac Lake, NY is seeking an Animal Health/Veterinary Technician. Under the direction of the Animal Technical Services (ATS) Manager this position is responsible for; the day-to-day operations of the department; carrying out the duties outlined in the daily schedule; occasionally responsible for ATS Manager's duties; and works closely with the Attending Veterinarian (AV), scientific and animal facility staff.

Duties and Responsibilities:

1. Performs animal health related duties. Monitors health of animals and examines animals. Discusses diagnosis and treatments with veterinarian and research staff and administers medications and treatments as directed by the AV. Maintains records of observations and treatments on Clinical Service Reports and in ATS database.
2. Participates in the execution of the testing for the animal diagnostic and environmental quality control laboratory and other special projects and experiments. Performs a variety of specialized technical tasks according to established methodology in fields such as chemistry, biochemistry, physiology, histology, microbiology, immunology and molecular biology.
3. Performs surgeries and other mouse procedures for the department.
4. Provides technical support for research projects for other departments/labs. Participates in projects and experiments, performs experimental and surgical procedures. Participates in modification of protocols.
5. Participates in or carries out necropsy procedures. Collects specimens and processes samples as necessary. Maintains appropriate records.
6. Updates and maintains standard operating procedures. Compiles and reviews data/reports. Maintains records and prepares reports. Prepares invoices for various services charged to clients.
7. Acts as resource person. Instructs/trains others on procedures and operation of equipment. Provides technical guidance and assistance concerning work methods, the use of equipment and techniques.
8. Participates in the orientation and training of research personnel. Evaluates the competency of trained individuals, validates training on appropriate records
9. Ensures sufficient inventory and purchase of animal care supplies, equipment and materials. Maintains laboratory equipment, performs minor repairs and arranges for service and major repairs.
10. Ensures compliance with safety regulations in the use of equipment within the lab. Ensures proper storage, handling and disposal of hazardous materials and chemicals used in the lab.
11. Performs other duties as needed/directed by department and/or Institute management.
12. Provides back up to the ATS Manager as needed.

Minimum Qualifications:

1. Associate's degree from an American Veterinary Medical Association (AVMA) accredited veterinary technician program or an Associate's degree in a biological/laboratory science.
2. Two years related experience in veterinary clinical practice or biomedical research.
3. Experience with animal handling preferred.
4. AALAS Certification ALAT level or higher within 2 years.

Successful candidates must be self-motivated, detail oriented, organized, possess excellent time management and written and verbal communication skills. Proficiency with computers, especially Work and Excel is required. Must be comfortable interacting with scientific, maintenance and housekeeping staff.

Weekend and holiday coverage may be required.

Trudeau Institute is an equal opportunity employer.

Interested candidates should send a cover letter, their résumé, and three professional references (including e-mail addresses) to:

Kelly Stanyon, Associate Manager Human Resources Trudeau Institute, Inc.

154 Algonquin Avenue

Saranac Lake, NY 12983

hr@trudeauinstitute.org<mailto:hr@trudeauinstitute.org>