



Role Profile

Role Title: Relief Reproductive Program Technician (RRPT)

Reports To: District Business Manager (DBM)/Reproductive Team Lead (RTL)

Position Location: Addison and Franklin Counties, Vermont

Pay Grade:

Work Level: 1

Exempt Status: Exempt

Overall

Responsibilities: Provide relief artificial insemination services in designated area as directed and in an accurate and timely fashion.

Specific accountabilities:

- Provide heat detection and insemination service to assigned customers.
- Accurately follow on-farm procedures as designated by each individual route technician (RPT).
- Provide for the safe, efficient and successful insemination of customer herds.
- Cooperate with farm management and other farm advisors (Vet, Nutritionist, etc.) to integrate RMS into total farm management plan.
- Help locate, train and develop competent relief help.
- Provide accurate and timely reports or progress toward established goals on a monthly basis or when specifically requested.
- Manage expenses, inventory, accounts receivable, and company assets within established guidelines.
- Accurately complete and submit travel and expense reports within the guidelines provided by the Financial Services Department.
- Provide timely response to voice mail, email, fax and requests for information. Create and maintain effective working relationships with internal and external customers via professional and respectful interaction.
- Continuously advance your skills and display a willingness to accept ongoing development activities.
- Effectively implement and ensure compliance with the policies, programs and directive of the company.
- Observe and follow all company health and safety policies and procedures.

Qualifications and experience:

- Associates degree in Agribusiness/Animal Science/related field or related work experience in Agriculture preferred
- Valid Driver's License

Capabilities and behaviors:

- Effective listening and communication skills.
- Proficiency in time management and organizational skills.

To Apply:

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